

848-9

MAR 8 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

FROM : Chief of Logistics

SUBJECT : Proposed Move of Director of Central Intelligence to South Building

1. The following information is submitted in accordance with the oral requests which you made during the course of the discussion on 2 March 1954 concerning the move of the DCI from the Administration Building to the South Building.

2. Contact was made with officials of General Services Administration relative to the accuracy of estimates covering proposed renovations in the South Building. As a result of this contact, we were advised that the initial estimates were factual. Therefore, the tabulation which follows has changed only to the extent of reducing elevator and air conditioning costs.

a. Furnish and install 43 window-type air conditioning units	\$ 15,500.00
b. Modernize existing elevator	11,000.00
c. Tunnel between Administration and South Buildings	4,000.00
d. Lavatory between Director's and Deputy Director's offices	800.00
e. Kitchen (present equipment to be installed)	1,500.00
f. Director's dining room (removal of projection)	50.00
g. Wood stud partitions, plastered both sides	5,500.00
h. New office doors	2,700.00
i. Painting throughout second floor and DCI portion of third floor	3,000.00
j. Kalamein door to emergency stairway	175.00

Total \$ 44,225.00

10% Contractor's overhead 4,423.00

10% Contractor's profit 48,648.00

10% GSA Engineering fee 4,865.00

Total 53,513.00

\$ 58,864.00

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Deputy Director (Administration)

3. In addition to the foregoing total, it is estimated that a week end move employing GSA laborers and trucks will cost approximately \$2,500 and that a non-recurring telephone charge of \$375.00 will be made. As near as can be determined at this time, the total cost of moving the DCI from the Administration Building to the South Building will amount to \$61,739.00.

4. It is estimated that it will cost approximately \$18,855 to prepare the space and effect the move of Office of Operations and Contact from the South Building to Barton Hall. The following is an itemized breakdown of said costs:

Partition removal	500 lineal feet @ \$1.50	\$ 750.00
Partition installation	150 lineal feet @ \$10.00	1,500.00
Painting	25 bays @ \$20.00	500.00
Electrical IBM	New circuit--10 outlets @ \$45.00	
	Standard new 30 outlets @ \$25.00	
	New fixtures--10 @ \$22.00	1,570.00
Shoring	52 bays @ \$200.00	10,400.00
Vaulting	1 wing, 27 grilles @ \$40.00	
	expanded metal on walls	1,255.00
Conference Room	Soundproof 2000 square feet @ \$.10	200.00
	Total	\$16,175.00
GSA laborers and Trucks		2,400.00
Telephone charges		280.00
	Total	18,855.00

5. Contact was made with Mr. Ziernicki, GSA Real Estate and Construction Division Chief, relative to the assignment of approximately 18,000 square feet of space in Barton Hall. Mr. Ziernicki indicated that steps would be taken to assign this space to the Agency in view of the urgency of the situation.

JAMES A. GARRISON  
Chief of Logistics

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